



# COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

## ENVIRONMENTAL HEALTH SUPERVISOR

Job Number: 20000832

Job Code: 33160V161016

Job Group: 3300 - HEALTH INSPECTION

Job Established: 09/16/2001

Job Revised: 10/16/2016

Grade: 15 Salary (MIN - MID):

\$19,882-\$26,339 - Hourly

\$3,230.84-\$4,280.10 - 37.5 Hr. Monthly Salary

\$3,446.22-\$4,565.44 - 40 Hr. Monthly Salary

Special Entrance Rate:

NONE

NONE

NONE

### PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months. For additional information refer to: <http://www.lrc.ky.gov/kar/101/001/325.htm>.

**CHARACTERISTICS OF THE JOB:** *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Supervises a team of employees in the field of public/environmental health involving the performance of inspections, enforcement, consultation and/or explanatory duties; and performs other duties as required.

### MINIMUM REQUIREMENTS:

#### **EDUCATION:**

Graduate of a college or university with a bachelor's degree with a minor or twenty-four (24) semester hours in environmental health, biological science or physical science; OR, registration as a Kentucky Environmental Specialist/Sanitarian.

#### **EXPERIENCE:**

Must have three years of administrative experience in public/environmental health programs or three years of administrative experience in inspection/investigative work or a combination of both.

#### **Substitute EDUCATION for EXPERIENCE:**

NONE

#### **Substitute EXPERIENCE for EDUCATION:**

NONE

### **SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):**

Must possess a valid driver's license prior to appointment in this classification. Must be registered as an Environmental Health Specialist/Sanitarian under the provisions of KRS 223 within twelve (12) months of appointment. <http://www.lrc.state.ky.us/KRS/223-00/CHAPTER.HTM> Must maintain any required licensure(s), certification(s), or other credentials for the length of

employment in this classification. Employing agency is responsible for ensuring employee possesses and maintains required licensure(s), certification(s) or other credentials.

**EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION:** *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Supervises a team of employees in the field of public/environmental health performing investigative work to insure compliance with state and federal laws. Provides technical assistance to industry, health departments and employees. Assists and directs the development and dissemination of program information and explanatory material. Analyzes reports concerning instructions, analysis of situation and recommendations for correction. Provides training to field personnel. Plans and organizes regular seminars as well as special training programs and assists in planning, implementing and evaluating a training plan for all subordinate personnel.

**UNIQUE PHYSICAL REQUIREMENTS:**

Some physical effort may be required in this position such as stooping, bending, crawling, climbing and some lifting of objects in excess of 50 lbs.

**TYPICAL WORKING CONDITIONS:** *Incumbents in the job will typically perform their job duties under these conditions.*

Travel will be required when making on-site visits. Employees will be exposed to the same environmental conditions as those in the regulated industries. May require outdoor activities and inspections during all seasons.

**ADDITIONAL REQUIREMENTS:**

Applicants and employees in this job title maybe required to submit to a drug screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

*THE COMMONWEALTH OF KENTUCKY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, SEXUAL ORIENTATION OR GENDER IDENTITY, ANCESTRY, AGE, DISABILITY, POLITICAL AFFILIATION, GENETIC INFORMATION OR VETERAN STATUS IN ACCORDANCE WITH STATE AND FEDERAL LAWS.*